

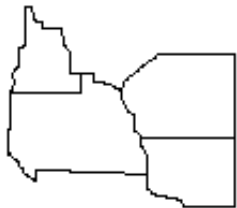
## **BOOKMOBILE**

The Lake Blackshear Regional Library System Bookmobile maintains monthly routes in our four-county service area. The Bookmobile serves patrons who live outside the city limits of a town that has a library or who cannot visit their library because of a physical limitation. For more information on Bookmobile stops and schedules in your area, please call 229-924-8091.

## **FREE ADULT LITERACY PROGRAM**

If you have a relative or friend who cannot read, **AMERICUS LITERACY ACTION, INC. (ALAI)** can help. ALAI is a free, confidential program matching tutors with individuals who are nonreaders or who read below a 5th grade level. ALAI is located in the library in Americus. For more information please call 229-924-9010.

<b>PINES Materials</b>	<b>Circulation Period in Days</b>	<b>Renewals</b>	<b>Fine per Day</b>	<b>Maximum Fine</b>
Book/Audiobook/CD	14	2	.10	\$5
DVD/VHS	7	0	.50	\$5
Magazine	14	2	.10	\$5
Equipment	1	0	.50	\$5



Visit your library online at:

**[www.lbrls.org](http://www.lbrls.org)**



GEORGIA LIBRARY

**PINES**

Public Information Network for Electronic Services



**LAKE BLACKSHEAR  
REGIONAL LIBRARY SYSTEM**

*Serving Crisp, Dooly, Schley and Sumter Counties*



GEORGIA LIBRARY

**PINES**

Public Information Network for Electronic Services

*Welcome to the Lake Blackshear Regional Library System. There are six libraries and one Bookmobile in our system. As part of the Georgia PINES library system, your card may be used at any one of these local facilities, or at any PINES library in Georgia. Materials checked out of one library may be returned to any other library. You support your public library, and we are here to serve you.*

*Anne M. Isbell, Library Director*

## **GETTING A LIBRARY CARD**

A free library card is available at any PINES library or on our Bookmobile if you reside or work full-time in Georgia or are a full-time postsecondary student. Proof of address or employment or current college/technical school ID is required.

Proof of address for permanent residents can be:

1. a photo ID showing a current local address and a valid date
- OR**
2. any two documents attaching your name to your current address. These items might include
    - a. an item of mail showing the current address with a legible postmarked date
    - b. a current rent or utility receipt
    - c. an official government document with the current address and a recent date.

***You MUST present your card at your library in order to check out any library materials. The cost of a replacement library card is \$2.00.***



### **GETTING A CARD FOR A CHILD**

A parent or guardian is required to sign for children under the age of 18 to get a library card. There is no minimum age requirement to get a card, but parents are responsible for the fees and fines for their children up to age 18. Parents should be aware that a child with a library card has the right to check out any library materials. **It is a parent's responsibility to supervise what their child checks out.**

### **UNATTENDED CHILDREN**

The staff of the Lake Blackshear Regional Library System is not responsible for unattended children. The authorities will be called if any children are disruptive or are still here when the library closes. A copy of the *Unattended Children and Youth Policy* is available at the desk.

### **PUBLIC COMPUTERS**

All of the libraries in our system offer computer access. To use an Internet computer, a person must have a valid PINES card. Persons under 16 years of age may not access an Internet computer without a parent or legal guardian sitting beside them. The staff reserves the right to request a valid photo ID to verify age. A free copy of the *Lake Blackshear Regional Library System Internet Use Policy* is available at the desk. Several of our libraries also provide access to computers with Microsoft Office programs only. These non-Internet computers can be used by patrons of any age, with or without an ID or PINES card.

### **WIRELESS INTERNET ACCESS**

All of the libraries in our system offer free wireless internet access.

### **RENEWALS AND LOST ITEMS**

Books, audios, magazines or newspapers may be renewed twice either at a PINES library, by phone, or by logging into your library account at [gapines.org](http://gapines.org). Reserved items and videos may not be renewed. If you lose any library materials you must pay for the replacement cost of the item and any overdue charges associated with the item. You will also be charged a \$2.00 nonrefundable processing fee for each item lost.

### **PINES**

All the libraries affiliated with the Lake Blackshear Regional Library System are part of the PINES (Public Information Network for Electronic Services) system. PINES is a statewide library card that provides users with access to over 8 million items in libraries across Georgia. For information on other participating PINES libraries visit [www.gapines.org](http://www.gapines.org).

### **WHAT YOU CAN DO IN THE PINES ONLINE CATALOG**

You can connect to the catalog at [www.gapines.org](http://www.gapines.org) from the library, your home, office, or classroom. Use the online catalog to:

- Search for an item by title, author, keyword, etc.
- Request that an item be held for you at the PINES library of your choice
- Check your fines and fees
- Check the status of your holds

### **ACCESSING THE CATALOG FROM HOME**

To access your library account from home, you will need to take the following steps:

- Visit your library with your PINES card and ask a staff member to update your account information and set up your temporary password.
- Go to [www.lbrls.org](http://www.lbrls.org) and click on Library Catalog (or go directly to [www.gapines.org](http://www.gapines.org)).
- Use the barcode number on your library card and temporary password to log in to your online account.
- You will be required to create a secure permanent password when you log in the first time.

### **VOTER REGISTRATION**

Public libraries are now mandated as voter registration sites. We are required to ask patrons when they apply for a PINES card or update their patron information if they would like to register to vote.